

Part Time Youth Assistive Technology (YAT) Coordinator

THE OPPORTUNITY:

Technology for Living's (TFL's) Peer Support Program is in search of an enthusiastic, performance driven, team-focused and compassionate individual, who would like to use their outgoing, interactive and communication skills and experience to advocate for youth with disabilities in the promotion of living independently at home by utilizing TFL's programs.

This position is a part-time position (up to 35 hours per month) for a one-year contract role.

The individual in this role is required to be living in the lower mainland of BC, in or around Vancouver.

Workdays are flexibility to accommodate scheduled meetings, member visits and events in BC outside of regular days and hours. Will be required to work outside of normal hours occasionally.

This position is available immediately.

THE ORGANIZATION:

Technology For Living (TFL) is a non-profit social purposed organization that has served people with disabilities in British Columbia for the past 50 years. Our primary purpose is to help people with disabilities live independently at home by providing, installing, and servicing assistive technology and home automation for people living with physical disabilities. We do this through the offerings of three member-centered programs: 1. Technology for Independent Living (TIL), 2. Provincial Respiratory Outreach Program (PROP), and 3. Peer Support Program.

THE POSITION:

The YAT (Youth Assistive Technology) Coordinator will work as an advocate for British Columbia youth (aged 12 – 18 years) with disabilities in the promotion of living independently at home by utilizing TFL's programs. Works directly with Technology for Living's youth, peers, and community members. Coordinates and promotes the YAT program and activities for the benefit of the local youth disability community.

The YAT Coordinator at Technology for Living will work in collaboration with the other program staff and professionals within the organization.

Will be required to attend TFL presentations, seminars etc. in and around Vancouver, BC.

Traveling to and from events will be required. Will need to get self to and from events.

technology for living

REQUIRED SKILLS & COMPETENCIES:

- Minimum of 3 years' work experience with people with disabilities. Working with youth is an asset.
- Must be youthful or have a youthful outlook.
- Education in any area that supports working or supporting people with disabilities.
- Skilled and experienced at public speaking and initiating conversations with an intent to educate.
- Demonstrates confident and solid verbal and written communication skills in the English language.
- Strong interpersonal skills: ability to interact/communicate effectively and empathetically with the members of Technology for Living.
- Ability to communicate with co-workers, TIL members, family and caregivers, and other professionals in a respectful, courteous, and empathetic manner.
- Moderate working knowledge of computer application programs, including Microsoft Windows.
- Ability to work remotely without supervision.
- Ability to set priorities, develop a work schedule, monitor progress towards goals, and track details, data, information, and activities.
- Creative thinker with an interest in introducing new initiatives that will support the membership of Technology for Living.
- Anticipate the needs of others to ensure their seamless and positive experience.
- Work collaboratively, cooperatively, and effectively with others to resolve challenges and make decisions to enhance the services offered to our members and team members.
- Skillful at identifying and rectifying potential problems, roadblocks and/or challenges.
- Must be able to reliably commute to and from external and random meetings in the lower mainland.
- Experience in a non-profit organization is an asset.
- Must be legally qualified to work in Canada.
- Experience in a non-profit organization is an asset.
- Successful applicants must pass BC Criminal Records Check.
- Must be vaccinated, with boosters, for COVID-19.

HOW TO APPLY:

Application Deadline: September 15, 2023

Please send your cover letter and resume, in PDF format to kris@khconsultinggroup.org. **Include your hourly rate expectation in your cover letter.**

Our staff are busy serving our members and do not have time to field telephone inquiries. **PLEASE NO phone calls.**

If you are the kind of professional who can work independently, yet take direction, is self-motivated and organized, will work in collaboration within a small office, is personable, mature, and professional, has a positive attitude, eager to learn and wants to make an impact, then we want to hear from you!

Thank you in advance for your interest and application. Only those short-listed for an interview will be contacted.